

**SPRING CHASE HOMEOWNERS' ASSOCIATION**  
**Construction and Modification Committee**  
P.O. Box 5225  
Salisbury, Maryland 21802

**APPLICATION FOR EXTERIOR HOME IMPROVEMENTS**

**IMPORTANT:** Approval is valid for one (1) year from the date of final signature.

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**APPLICATION INFORMATION**

**Date of Application:** \_\_\_\_\_

**Property Owner Name:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

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**PROJECT DETAILS**

Please provide a detailed description of the proposed work. Include materials, dimensions, colors, and any other relevant specifications. Attach drawings, plans, photos, or contractor proposals as needed to facilitate review.

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**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**COMMITTEE REVIEW (FOR ASSOCIATION USE ONLY)**

The Construction and Modification Committee has reviewed the submitted application:

Approved

Denied-Reason(s):

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**COMMITTEE SIGNATURES**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**GOVERNING DOCUMENT REFERENCE**

Per the Declaration of Covenants, Conditions, and Restrictions (Article X: Architectural Standards, Section 1, Paragraph 2):

All plans and specifications must be submitted to the Construction and Modification Committee for approval. Submissions must clearly describe the nature, kind, shape, color, size, materials, and location of the proposed improvement. The Committee will evaluate requests based on quality of workmanship, design compatibility, and harmony with surrounding structures, topography, and final grade elevation.

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**ADDITIONAL CONDITIONS (IF APPROVED)**

All approved work must be completed in accordance with the submitted and approved plans, as well as all Association governing documents.

**No work vehicles may be parked on grass or common areas at any time without prior written approval from the committee. ALL CONTRACTOR SIGNS MUST BE REMOVED UPON COMPLETION OF THE PROJECT**

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